



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	UDAYNARAYANPUR MADHABILATA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Arabinda Ghosh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0321425744494
Mobile no.	9434543278
Registered Email	principalumm@gmail.com
Alternate Email	ghabrnp33@gmail.com
Address	P.O-Jangalpara, Udaynarayanpur, Dist- Howrah
City/Town	Udaynarayanpur
State/UT	West Bengal
Pincode	711226

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Sreemoyee Banerjee
Phone no/Alternate Phone no.	03214257444
Mobile no.	9477038718
Registered Email	iqacumm@gmail.com
Alternate Email	sreemoyee18@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://udaynarayanpurmahavidyalaya.org/AQAR_III.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://udaynarayanpurmahavidyalaya.org/doc/Academic%20Calender%202019-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.54	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	16-Jul-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Teachers' lecture series	18-Sep-2019	34

	3	
Annual Cultural Competition	30-Sep-2019 2	58
Online feedback system from almost all the stakeholders have been introduced.	03-Feb-2020 10	750
Seminar on Gender Equity by Dr. Afroja Khatun (organized by Gender sensitization cell)	19-Aug-2020 01	89
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
West Bengal Government	Salary	Higher Education Department	2019 365	19258889
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

2. From the very beginning of this academic year, IQAC took steps to encourage and motivate students from every department to pursue their active participation in student seminars, workshops, debate, quiz, cultural competitions in our own college campus as well as in other colleges. As for example, it can be added that, IQAC took an initiative to arrange an awareness programme on 'Water Consumption and Environment Sustainability' and the students of Geography Department performed at the programme under the guidance of their teachers.

3. Team IQAC distributed the responsibilities among the teachers to train the students in different extracurricular activities. Under proper guidance, the students participated in 'Youth Parliament', 'Science Fair' and 'Inter College Cultural Competition' where they performed extremely well and secured good positions.

1. IQAC arranged many extended lectures for different departments by faculties from other institutions. IQAC also arranged a oneday workshop on career counselling for the students for the first time.

4. IQAC arranged several workshops and seminars to enable the faculty members with ICT oriented teaching methods and tools. The cell also conducted training to prepare e-contents. This endeavor helped the teachers during the sudden pandemic situation, when the whole teaching procedure went online.

5. As our college is situated at rural area, it became our responsibility to think immensely about the sudden change of the livelihood of the families of our students due to the pandemic situation. In view of this, IQAC directed the NSS team to make surveys about changed economic pattern, the overall crisis and the awareness regarding the scenario. On the basis of the reports, IQAC planned the whole teaching process in a student-friendly manner and the financial areas were also considered in various ways

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
At the beginning of this academic year, IQAC took steps to encourage and motivate students from every department to pursue their active participation in student seminars, workshops, debate, quiz, cultural competitions in our own college campus as well as in other colleges.	Many students were motivated by different approaches made by the teachers. The students of Geography Department delivered serious lectures along with some presentations on different global issues in own campus. The students of English Department actively participated in a quiz competition. Some of our students also participated in a Inter college cultural competition and secured lots of prizes. These achievements helped other students to come forward breaking all the barriers.
The college authority decided to coach the students with special effort who want to pursue their career in Games and Sports section from the very beginning.	In view of this, we discovered lots of students with special skills in sports. We arranged to make some concession in fees structure for them. We could fulfill their needs by establishing a well-equipped gymnasium and also made them focused with future career options which are related to Games and Sports.
The IQAC put enormous efforts to	At the end of this academic year, we

arrange seminars and workshops for ICT enabled teaching learning methods. The teachers were requested to enroll themselves for the training in e-content preparation.

all saw the benefits of such arrangements. Specially at the time of pandemic, these online methods helped the teachers to maintain the uninterrupted teaching learning process

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body of the college	27-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The University of Calcutta does not give academic autonomy to its affiliated colleges. The curriculum design and action plan are developed by C.U. The CBCS has been introduced by the University since 2018-19 and the colleges are following the specific curriculum. The teachers attended all the workshops which were held in CU regarding the curriculum planning during this academic session. This year the teaching became online due to the pandemic scenario. The teachers then attended the workshops and webinars related to online teaching and planned the course implementation technique in a newer way.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali, English,History,Geography , Sanskrit,Philosophy, Education, Mathematics (Honours)	16/07/2019
BSc	General	18/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	46	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Socio economic conditions of Patashilpies of Orissa : A case study of Raghurajpur Socio economic conditions of Patashilpies of Orissa : A case study of Raghurajpur	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has its own system of collecting feedback from the students. A specific proforma has been circulated among the students and team IQAC collects the forms and analyses their responses. After that, required steps are made by the Principal. From this year online feedback collection has been started using Google forms. We provided it through our college website. Next year onwards we are planning to make it happen through a separate online portal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	450	658	520
BSc	General	30	20	5
BSc	Mathematics Honours	25	18	14
BA	Education Honours	30	139	32
BA	History Honours	63	160	73
BA	Geography Honours	31	121	29
BA	Philosophy Honours	41	34	28
BA	Sanskrit Honours	60	55	39
BA	English Honours	50	111	36
BA	Bengali Honours	111	280	128

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1382	Nil	17	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	24	9	4	4	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a counselling cell. Both academic and psychological counselling are done by the teachers exclusively for the in house students. Beside that, we have separate teams of teachers who start monitoring right from the beginning of the session in different area both academic and co curricular aspects for overall enhancement of the students. We also arrange remedial classes, student seminars, extended lectures etc for them. Here, we are only giving the specific number of the students who have enrolled themselves in counselling section.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
160	4	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	17	1	5	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General	3rd year	04/04/2020	23/06/2020
BA	Honours	3rd Year	25/03/2020	24/06/2020
BSc	General	1st sem, 3rd sem	07/01/2020	23/09/2020
BA	Honours	1st sem, 3rd sem	07/01/2020	06/03/2020
BA	General	1st sem, 3rd sem	07/01/2020	06/03/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college monitors the progress and the performance of the students through continuous evaluation process. Apart from taking different examinations like internal exam, tutorials, the teachers often arrange department wise quiz,

debate, talks, book reviews, study tours etc. to monitor their continuous progression. The results are thoroughly discussed in classrooms. The parents are also informed regularly about their childrens progress.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows an academic calendar published by the University of Calcutta in every year and it is attached in the college prospectus. But this year University did not publish any calendar as UGC sent a guideline to monitor the academic session. Our college also obeyed the instruction.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://udaynarayanpurmahavidyalaya.org/Programme%20or%20Course%20outcome.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Honours	BA	Geography	17	17	100
General	BA	General	150	142	95
General	BSc	General	2	2	100
Honours	BA	Education	20	20	100
Honours	BA	Bengali	61	61	100
Honours	BA	History	19	19	100
Honours	BA	Philosophy	4	4	100
Honours	BA	English	7	6	86
Honours	BA	Sanskrit	34	32	94

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://udaynarayanpurmahavidyalaya.org/doc/Report%20on%20SSS%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Pol Science	1	Nil
International	Education	1	Nil
International	Bengali	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	7	6	Nil
Presented papers	3	4	4	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day celebration	NSS	2	42
Netaji's Birthday Celebration	NSS	2	36
Republic Day celebration	NSS	2	48
College Campus Celebration	NSS	2	18
Awareness Programme on Covid-19(online)	NSS	2	91
Online Activities on Covid-19 issues 1.Mask Mascot 2.Call a Pal 3.Lockdown Lenses	NSS	2	52
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Webinar	NSS and	Interaction	2	78

	Counseling Cell alongwith IQAC			
Gender awareness Programme	Cultural Committee of the college	Theatre	2	12
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	2556664

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	18.11.10	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7793	1335720	290	67570	8083	1403290
Reference Books	290	49706	31	7405	321	57111

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	18	1	18	3	0	1	0	2	1
Added	0	0	0	0	0	0	0	0	0
Total	18	1	18	3	0	1	0	2	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2.14 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
80000	107685	200000	219831

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (2019-20) The College takes care and maintains the cleanliness of its classrooms. The lights, fans, benches, desks, chairs and black/white boards are regularly checked and any problem, if found, is taken care of at the earliest. We have a Virtual Classroom equipped with a computer, LCD projector, speakers and internet connection. The gadgets are regularly checked and maintained Projectors can be used in two other classrooms as well. The College presently has 18 computers, including seven in a Computer Lab, which are in good functioning condition. The college has total 4 projectors to conduct seminars or class lectures. There is an Annual Maintenance Contract for any repair required of the gadgets. The College also provides free wi-fi facility in the entire campus for the faculties and staff. The students can also access the free wi-fi facility at a wi-fi space, by registering themselves to the wi-fi connection. We have huge number of students enrolled in our college. But we face scarcity of classrooms, especially any lecture hall or seminar room. The College has five laboratories for Physics, Chemistry, Geography, Food and Nutrition and Music. The laboratories are being systematically upgraded with purchase of new equipment on demand from the concerned departments. The College Library has 8405 books and is growing fast. There is regular purchase of new books on the basis of requisition from each department. The library also provides photocopy facility at a subsidized rate for the students and the Xerox machine is properly maintained and repaired. We have introduced 'KOHA' for online library access which has become very useful for the students and the faculties. Multi-gym facility is available for the students and staff interested in physical exercise. A gym fee is collected from each student, enrolling them by default to the gym. Any interested student, therefore, can access the gym which contains two types of 8 Station Gym, manual jogger, gum ball, different types of medicine balls, yoga and gymnastic mats, barbells, dumbbells and bicycle. There are presently five water-purifiers and two water-coolers in the college. The maintenance of the water purifiers is under an Annual Maintenance Contract. The College also has a Girls' Common Room and a Boys' Common Room each equipped with a carom board which are regularly maintained. There is also a generator set in the College maintenance of which is under an Annual Maintenance Contract with the concerned supplier/company. The construction of cycle shed for the students was completed and the students are being benefitted by the proper usage of this area. A vehicle shed for the teachers has been built up in this year. We already have a portico in our college. Instruments and equipment of Music and Physical Education departments are also maintained under the supervision of the faculty members of the respective departments and they are repaired by the experts if it is so required.

<http://udaynarayanpurnmahavidyalaya.org/doc/Procedures%20and%20policies%202019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentship and Students Aid Fund	70	20200
Financial Support			

from Other Sources			
a) National	National Scholarship Portal	108	1080000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English Course	26/08/2019	46	Abhinav Institute, Serampore
Gym Facility	12/08/2019	37	Own System
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	112	B.A	English, Bengali, Sanskrit, Philosophy,	C.U. J.U R.B.U A.U	M.A

Geography,
Music

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	42

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	198

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There was an elected Students Council in the college till January,2018. Since there was no election in the council, the union was held for the rest of the period of the last academic sessions. But there is a fully functional executive body of the students,who are participating in various programmes of the college. Some of them are the members in different cells of the college. Each year the council organise cultural competitions, social works(blood donation camp), awareness programmes(this year they did covid awareness camp), publish their wall magazine and college magazine. They always keep in touch with the authority and with the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College has an Admission Committee which is a big unit comprising of teaching and non teaching staff both. Although the system has become fully online, the unit works with full attention. The work is being divided in two parts, one is form sorting and the next one is counselling. Both the sections are maintained properly. 2. The college has an Examination Committee which also performs in decentralised manner. Both the teaching and non teaching staff participate in uploading question papers, distributing the exam schedule and publishing the result.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows a fully decentralised procedure of admission of students where the teaching and non teaching staff work hand in hand. There is an admission committee too. The process is fully online. We follow the guidelines provided by UGC.
Research and Development	The college has a very comfortable ambience of research. Although it is a new college we are striving to improve its library section. Some of our teachers are doing M.Phil and Ph.D. The college annually publish its academic journal Samikshan. This year, the college has planned to submit request for getting ISBN of its own.
Curriculum Development	Our college is an affiliated college. So it follows the specific curriculam designed by the University of Calcutta. Since 2018, the CBCS curriculam has been implemented. The teachers attend the workshops regarding the curriculam planning and developement regularly.
Teaching and Learning	The faculty members of the college sincerely work in modern ways of teaching-learning methods. The teachers share their teaching plan among the students at the commencement of the session. This year, the teachers made them equipped in online teaching methods as the pandemic era started. Google meet, Google classroom, Zoom, whatsapp, testmoz etc. were the various online teaching platforms, which were used at the lockdown period to keep the teaching uninterrupted.

Examination and Evaluation	The University publish an academic calendar each year where the exam schedule is being shown. We follow the schedule thoroughly. But the college take internal exams and tutorial projects making its own schedule. We also take quiz, book review on their syllabus to evaluate their overall grip of the subject.
Library, ICT and Physical Infrastructure / Instrumentation	We are gradually improving our library by gathering rare books and important journals. We have smart classrooms in our college. But there is a scarcity of computers in our college. Laboratories have instruments but the labs need upgradation. Lack of funds sometimes beome serious barrier to these.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nil	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/06/2019	01/07/2019	28

Orientation Programme	2	26/06/2020	24/07/2020	28
Orientation Programme	1	04/06/2020	01/07/2020	28
Refresher Course	1	06/12/2019	19/12/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Cooperative Society Limited	Employees Credit Cooperative Society Limited	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audit regularly. The name of the external auditor for the year 2019-2020 has been received from the DPI, Govt. of West Bengal and the auditing process for this year has been completed. This year, the audit of 2019-2020 was prepared by Agarwal L. Co., Kolkata. Internal audits are regularly done by the Principal, Burser, Accountant, Cashier and the Finance Committee of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Guardians	57250	Infrastructure Development
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N.A

6.5.3 – Development programmes for support staff (at least three)

N.A

6.5.4 – Post Accreditation initiative(s) (mention at least three)

N.A

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Annual Cultural Competition	30/09/2019	30/09/2019	01/10/2019	58
2019	Lecture Series by the teaching staff of the college	18/09/2019	18/09/2019	04/03/2020	34
2020	Online feedback from the students	03/02/2020	03/02/2020	13/02/2020	750
2020	Seminar on Gender Equity by Dr. Afroja Khatun (organized by Gender sensitization cell)	19/08/2020	19/08/2020	19/08/2020	89

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Gender Equity by Dr. Afroja Khatun	19/08/2020	19/08/2020	57	32
Theatre at Vivekananda College for	20/09/2019	20/09/2019	5	7

Women on Women
Empowerment

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

N.A

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	1	05/04/2020	10	'Mask mascot' by NSS (Via social media)	Making the rural people aware regarding covid by wearing mask and maintaining social distancing	225
2020	1	Nil	07/05/2020	21	Help All	The college became the Quarantine Centre for the migrant labourers who belong to the villages nearby	4

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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NA	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Trees are planted regularly
2. A small waterbody, situated in front of the college ground, is fully maintained by the college authority.
3. E-waste materials are disposed in a separate vat.
4. Our college is a completely plastic free zone. We have posters in every corner regarding this matter.
5. Our students took several initiatives to spread awareness regarding proper maintenance of nature. They have delivered lectures on water conservation and presented a mime on pollution free campus on 13.09.2019 at college premises.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-2019-20 Title of the practice: Be Your Best Self Goal: In our remotely located rural institution, we get mostly such kind of students who are basically first-generation learners, but full with potentiality. So, we wanted to introduce a year-long continuous mentoring programme, through which the students would be able to explore themselves through extra-curricular activities. The aims of this practice are– i) To inculcate creativity and capabilities beyond the curriculum. ii) To increase the overall attendance and involvement of all students in college hours at college campus. iii) To groom them for future and to make them confident

The Context: At present, we all are living in a very competitive world. But we have seen that sometimes, our students, being financially and culturally challenged, cannot keep the same pace with the outer world. So, we took this venture as a challenge to make each student capable with their innate potentiality. We believe that curricular studies are not the only measure stick to judge a student. This initiative would make each and every student more inquisitive in different spheres of knowledge and an all-round development will be seen after the completion of their undergraduate programme.

The Practice: We designed the programme in some categories. When a student take admission in our college, he/she is asked about his/her own area of interest (we take maximum two areas for each student) where he/she will be groomed through the coming three years. We have ten such areas where we include them based on their choices. These areas are– i) Music and instruments ii) Dance iii) Recitation iv) Creative Writing v) Painting vi) Drama vii) Debate, Quiz and Extempore viii) Sports ix) Photography and movies x) Community Service

These areas are monitored by three teachers who become the mentors of the students. From last year we have to started to organize an annual competition where everyone will be encouraged to take part. We have groomed them to participate in inter college competitions too. The college will also felicitate them with special prize and certificate to keep them spirited all along. We have made it a compulsory process so that the shyness in the students could fade away, the students become courageous, confident and we can make them aware and compatible in the competitive world.

Evidence of success: The students participated at inter college cultural competition organized by the Vidyasagar College of Women on 27.09.2019 and some of them secured positions. Beside that, some of our students of Geography department delivered lectures at student seminar and performed 'mime' on 'water conservation' at college premises on 13.09.2019. They also exhibited their model at 'science fair' at Howrah on 26.09.2019 and secured 2nd position in district level. The students participated at 'Youth Parliament' at Howrah district on 16.09.2019 and secured second position and several students bagged best performers' awards

too. Problems encountered and resource required: The students need more practice sessions to compete in state level and so on. We need infrastructural expansion for proper practice sessions. Lack of books are also a barrier of their continuous upliftment. We need at least one interactive session with professionals in a month. Rural background and scarcity of college fund are the basic problems we face regarding the mentoring problem. If these can be settled, our students will definitely perform better in several fields. We will be able to explore every area with their ultimate potentiality.

2. Best Practice 2 2019-2020 Title of the practice: Human Resource Development Programme Goal: The teachers and the non-teaching staff of every college remain extremely busy at their scheduled works. Team IQAC of our college planned a unique idea to break this monotony and also an overall upgradation. We planned series of lectures on different spheres to motivate all of them. Our aim of this objective was to bring fresh air in the work culture in our college and to utilize the human resources fully. The context: As we belong to a remotely located college, we rarely can avail of a fast Wi-Fi facility and access e-resources properly. For this reason, we started thinking of an alternative way to keep ourselves engrossed beyond our scheduled routine. In 2018, we started this venture in an amateur way. We requested our faculties to deliver at least one lecture on any topic once in six months. But, from 2019, we arranged it seriously. We made schedules of three lectures in every month on different topics. Thus, this venture was called as 'Lecture Series'. The Practice: Initially, the programme was meant for the teachers only. But, afterwards, we introduced some lectures for the non-teaching staff of our college. Even, our Principal Sir made us enlightened on some important area of Economics. We made it mandatory to use ICT when delivering a lecture. Usually, the lectures were followed by some group discussions and interactive sessions. We think that the interdisciplinary discussions helped us to expand our knowledge and also, we could use the human resources properly. The evidence of success: The component of the lectures helped all the staff members in a large scale. Specially, when the pandemic situation occurred, the previously delivered lectures on the online teaching methods, utilization of e-resources and e-tools helped the teachers to a great extent. Discussions on online office works also smoothened that sector on the lockdown period. The success of this venture led us to publish a book with ISBN on the next academic year. We have already published our journal 'Samikshan' which is a compilation of research-oriented essays on different issues. Neo normal situation could not make any interruption in this practice. We are engrossed to shape this venture in newer way on the basis of the requirement of the staff members of our college in the coming days.

Problems encountered and resources required: We face scarcity of rooms, especially the lecture halls. So, we have to accommodate ourselves in our classrooms to organize such lectures. We don't have sufficient numbers of computers. For this reason, although, we kept on listening to the online teaching methods in this series, we can't do our online based works in free mind whenever it's needed. We need some professionals who will deliver lectures and demonstrate the office works in coming days. More funds are extremely required to organize such professional meetings in future. More projectors, more smart classrooms and more books, journals in library (apart from the syllabus-oriented books for the students) are the main resources which are required to pursue this practice properly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://udaynarayanpurmahavidyalaya.org/best_practice.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 2019-2020 The college started its journey 15 years back and has already impacted on the overall ecosystem of the locality. The college was established with a vision to cater people of the adjacent rural population with a special importance towards girl child of the area. The college has successfully fulfilled its aim. Over the past 5 years we had an enrollment rate of 75 by women students. These statistics itself is a mark of an inclusive and safe environment for women education. The college is situated in a geographically flood-prone area. In last 5 years the village has seen 4 floods in which college was affected. However, the natural disaster has brought out the best from our college fraternity. During the flood, the office staff showed excellent resilience and provided safe transport of all students and faculty towards safer place on the day of flood entering the premises. Further the faculty and staff raised relief fund and contributed to the villages in need with help of its NSS volunteer. The same commitment towards ethical responsibility has continued during this pandemic of 21st century. The faculty and staff worked tirelessly beyond stipulated office hours to accommodate time for each student of our institution. A talk was hosted with students in online mode to provide mental support and guidance to the students. The college also constituted a covid task force to provide authentic information to the faculty, staff and students. The analysis of covid situation and health behavior pattern of the locality was investigated by the faculty members of the college during 2020. The college also took imitative to spread awareness regarding mask wearing and staying indoor. NSS volunteer used social media to spread the message 'wear a mask', 'stay home stay safe' using hashtag #nssummcollege, #udaynarayanpur college etc. This has generated public attention and helped to raise awareness. The college has taken lead role to provide mental support and has conducted webinar on issues like women's empowerment, transgender's right and social situation, ethical issues etc. Along with that institution has taken up mentoring programme to showcase student's creativity beyond academic curriculum. The college faculties are dominated by youth population and they are entrusted with responsibilities like IQAC coordinator, NIRF coordinator, Governing body membership, AISHE nodal officer. The youth force has also been able encourage and motivate students towards leadership role. The academic activity is not limited to students only Faculties have enrolled for PhD, completed M.Phil. and PhD, completed orientation and refresher course and published several articles. The college has also received UGC-MRP grant and DST-international travel grant which showcase strong determination towards research and higher learning. The college also provides an environment friendly campus with its continuous tree plantation effort and plastic-free campus commitment. Also, implementation of solar system is in process. The campus also actively uses its free space and water bodies for revenue generation activity like fisheries. Thus, the college is working towards a sustainable development of the stakeholders.

Provide the weblink of the institution

<http://udaynarayanpurmahavidyalaya.org/doc/Institutional%20Distinctiveness%2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plan of action (For the AQAR 2019-20) 1. Construction of buildings for more classrooms, separate departmental facilities, laboratories, auditoriums etc. 2. Creation of facilities in the college for providing online teaching to learners. 3. Modernization of library for online reading and purchase of more books and journals. 4. Beautification of college campus. 5. Completion of college canteen for students and staff. 6. To plan of getting ISBN for in-house publication. 7. To increase the stock of laboratory instruments and sports equipment. 8. To undertake training programmes for the teaching staff regarding

online mode of teaching. 9. To organize more webinars/seminars for the students.
10. To introduce some skill development programme and career counselling workshops for the students.